



COMMERCIAL LISTING ADAPTION FORM FOR EASTERN THUMB REALTORS

To submit prior listings to Realcomp II Ltd for inclusion in Realcomp II Ltd s MLS database, this form may be used when accompanied by a full listing printout from the Eastern Thumb MLS computer system.

All listings obtained by the subscribing agent/office post Realcomp II Ltd participation should be submitted to Realcomp II Ltd on approved Realcomp II Ltd listing profile forms. These forms can be obtained from Realcomp II Ltd or any Realcomp II Ltd Shareholder Board or Association and copied. You may also access the newest forms on line at no charge, go to www.realcomponline.com and under the Agent menu select Online Forms

ADDITIONAL FIELDS REQUIRED FOR DATA ENTRY INTO REALCOMP II LTD. MLS – COMMERCIAL PROPERTIES

1. Property Address (required):				
2. Office License#:		3. Realcomp Agent ID# (last 6 digits of license#):		
4. Map Letter:		5. Map Number:		6. Protection Period:
7. Legal Description (required):				
7. Land Contract: Y/N	Down Pay:	Interest:	Monthly Pay:	Term:
8. Offerings (required): <input type="checkbox"/> Bus Only <input type="checkbox"/> Real Estate Only <input type="checkbox"/> Bus & Real Estate <input type="checkbox"/> Inventory Incl <input type="checkbox"/> Inventory Not Incl				
9. Additional Documents [required, Example: City Certifications, etc]: <input type="checkbox"/> YES <input type="checkbox"/> NO				
10. Current Use (required):				
11. Sub Property Type (required): <input type="checkbox"/> Apartments <input type="checkbox"/> Bus Opp <input type="checkbox"/> Bus & Real Estate <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial				
12. Other/Special Assessments (if applicable):				
13. Photo (required, Would you like Realcomp to supply a photo?): <input type="checkbox"/> YES <input type="checkbox"/> NO				
14. Contact Name:		15. Contact Phone Number:		
16. Agent Phone (required, Example: Agent direct line, cell phone, office phone, etc):				
17. City, Village or Township (choose only one): <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township				
18. Water & Sewer (required): <input type="checkbox"/> Municipal <input type="checkbox"/> Well <input type="checkbox"/> Community <input type="checkbox"/> Water at Street <input type="checkbox"/> Sewer-Sanitary <input type="checkbox"/> Sewer at Street Septic Retention Pond				
19. Compensation Arrangements (if applicable): <input type="checkbox"/> Bonus <input type="checkbox"/> Dual <input type="checkbox"/> Variable <input type="checkbox"/> Exclusion				
20. School District (required):		21. Year Built (required):	22. Inventory List Avail (required): <input type="checkbox"/> Yes <input type="checkbox"/> No	
23. Main Bldg SQFT (required):		24. Monthly Sales:		25. Ann Oper Expense:
26. Road (required): <input type="checkbox"/> Paved <input type="checkbox"/> Gravel <input type="checkbox"/> Private <input type="checkbox"/> Public Sidewalk <input type="checkbox"/> Class A <input type="checkbox"/> Class B <input type="checkbox"/> Class C <input type="checkbox"/> Class D				