



MULTI-FAMILY LISTING ADAPTATION FORM FOR LUTAR REALTORS

To submit prior listings to Realcomp II Ltd for inclusion in Realcomp II Ltd s MLS database, this form may be used.

All listings obtained by the subscribing agent/office post Realcomp II Ltd participation should be submitted to Realcomp II Ltd on approved Realcomp II Ltd listing profile forms. These forms can be obtained from Realcomp II Ltd or any Realcomp II Ltd Shareholder Board or Association and copied. You may also access the newest forms on line at no charge, go to www.realcomponline.com and under the Agent menu select Online Forms.

ADDITIONAL FIELDS REQUIRED FOR DATA ENTRY INTO REALCOMP II LTD. MLS – MULTI-FAMILY PROPERTIES

| | | | | | |
|---|---|--|---|--|---|
| Current MLS #: _____ | | | | | |
| Property Address (required): _____ | | | | | |
| Listing Type (Check One): <input type="checkbox"/> A - EXCL. RIGHT TO SELL <input type="checkbox"/> B - EXCLUSIVE AGENCY | | Level of Service (Check One): <input type="checkbox"/> A - FULL SERVICE <input type="checkbox"/> B - LIMITED SERVICE <input type="checkbox"/> C - MLS ENTRY ONLY | | Services Offered (If "B" in Level of Service is Checked, select at least one below): <input type="checkbox"/> A - ARRANGE APPOINTMENTS <input type="checkbox"/> B - ACCEPT/PRESENT OFFERS <input type="checkbox"/> C - ADVISE ON OFFERS <input type="checkbox"/> D - ASSISTW/COUNTEROFFERS <input type="checkbox"/> E - NEGOTIATE FOR SELLER | |
| Office ID#: | | Agent ID#: | | Contact Name: | |
| Contact Phone number: | | Agent Phone: (required) | | List Date: | |
| Contact Phone number: | | Agent Phone: (required) | | Expire Date: | |
| Directions (required): | | | Is this a Short Sale? (Required) YES NO | | Total Number of Units Currently Occupied (required): |
| Total Units (required): | | Efficiencies (required): | 1 Bedrooms (required): | 2 Bedrooms (required): | 3 Bedrooms (required): |
| Other/Special Assessments: | | Protection Period (required): | Is a percentage homestead exempt? (required): YES NO | Additional Docs (required): YES NO | Photo: (do you want Realcomp to take a photo?) YES NO |
| Land Contract: YES NO <small>Required-if yes, complete line</small> | | Down Payment: (must be numeric) | Interest Rate: (must be numeric) | Monthly Payment: (must be numeric) | Term: (must be numeric) |
| Monthly Rental Income (required): | | Annual Gross Income: | | Net Annual Income: | Income (required): ACTUAL PROJECTED |
| Ownership: (required) A. Private Owned B. Bank Owned C. Government Owned E. Corporate/Relo. Y. Other/See Remarks | Exterior: (required) A. Brick B. Aluminum C. Wood D. Cedar E. Vinyl F. Stone Y. Other | Architecture: (required) A. 1 Story B. 1-1/2 Story C. 2 Story D. 3 Story Y. Other Style: (required) G. Upper/Lower Apt. H. Duplex I. Triplex J. Quadraplex Y. Other | Zoning: (required) A. Residential B. Office C. Multi-Family D. Commercial E. Light Industrial F. Heavy Industrial G. Agricultural H. Recreational I. Multiple | Terms Offered: (required) A. Conventional B. Land Contract C. FHA D. VA E. Cash F. Simple Assump G. Assump – Lend App H. Conv Blend RT I. Lease J. Trade/Exchange K. Pur Money Mtg. M. Lease w/Option R. Auction | Water Heater: A. Gas B. Electric C. Oil D. LP Gas E. Solar F. Geo-Thermal H. Separate Systems I. Propane J. Heat Pump |
| Heating: (required) A. Forced Air B. Baseboard C. Hot Water D. Steam E. Gravity F. Radiant G. Heat Pump H. Space Heater I. Floor Furnace J. Zoned K. Separate Systems Y. Other | | Fuel Type: (required) A. Gas B. Oil C. Electric D. LP Gas E. Solar F. Coal G. Wood I. Propane J. Heat Pump | Foundation: (required) A. Basement B. Crawl C. Slab D. Michigan Basement Road: (required) A. Paved B. Gravel C. Private D. Public Sidewalk | Water & Sewer: (required) A. Municipal Water B. Well C. Community D. Water at Street E. Sewer Sanitary F. Sewer at Street G. Septic H. Separate Meters J. Community Septic K. 3 rd Party Unknown | Access: (required) A. Appointment B. Key C. Lockbox D. Appt./Key E. Appt./Lockbox Other Features: B. As Is D. Investment E. APOD Available F. Exclusions G. Home Warranty H. Subject to 3 rd Party Approval I. High Speed Internet Available K. Fannie Mae Backed Mrtg |