



*Required

General

AGENT/OFFICE

Agent info

*List Agent Name

*List Agent MLS ID

*List Agent Phone

Office ID

*List Office Name

*Contact Name

*Contact Phone

Contact Phone Ext. Only (10 characters max.)

Co-Agent info

Co-List Agent Name

Co-List Agent MLS ID

Co-List Agent Phone

Co-List Office ID

Co-List Office Name



Property Sub Type (select at most 1)

Business and Real Estate Real Estate Only

ADDRESS

*County

*Property ID (60 characters max.)

*Street #

Pre Direction

*Street Name

Street Type

Post Direction

Unit / Suite #

*City/Village/Twp

*Municipality Name

*Mailing City Name

*State

*Zip Code

Zip+4

Listing

PRICE

*Price

OWNERSHIP

*Access

*Ownership Status

(select at most 4; Short sale Y/N and Ownership required)

- Agent Owned Auction
 Corporate/Relocation Fannie MAE/Freddie MAC
 Government Owned Real Estate Owned
 Standard Short Sale
 Short Sale - No

Lockbox Location

*Occupant Type

- Owner Tenant
 Vacant

*Possession



*Signatures On File
(select at most 1)

No

Yes

LOCATION AND TAX

*Area # Side of Street

*Cross Streets (50 characters max.)

*Directions

*Legal Description

*Summer Tax

*Winter Tax

Special/Other Assessment Amount

Special/Other Assessment Reason

*SEV

Taxable Value

School District

LOT

*Lot Dimensions

*Road Frontage Feet Acres



***Road**

- Alley
- Class B
- Class D
- Dirt
- Highway
- Private Road
- Class A
- Class C
- Cul-De-Sac
- Gravel
- Paved
- Other

***Water**

- (select at most 2)
- 3rd Party Unknown
 - Public
 - Water at Street
 - None
 - Community
 - Separate Meters
 - Well
 - Other

***Sewer**

- (select at most 2)
- Public Sewer
 - Septic Tank
 - Shared Septic
 - Unknown
 - Retention Pond
 - Sewer At Street
 - Storm Drain

Water Facilities & Features

- (select at most 14)
- Across the Road Water Frontage
 - Beach Access
 - Boat Facilities
 - Canal Front
 - Direct Water Frontage
 - Lagoon
 - Lake Privileges
 - Navigable Water
 - Ocean Front
 - Private Water Frontage
 - River Front
 - Shared Water Frontage
 - Waterfront
 - All Sports Lake
 - Beach Front
 - Canal Access
 - Creek
 - Dock Facilities
 - Lake Front
 - Loading Crane
 - No Motor Lake
 - Pond
 - River Access
 - Seawall
 - Stream

Body of Water Name _____

Water Frontage Feet _____

Fencing

- Fenced
- Fencing Not Allowed
- Fencing Allowed
- Perimeter

Other Structures (i.e., Out Buildings)

- Arena
- Dairy Barn
- Grain Storage
- Kennel/Dog Run
- Pole Barn
- Shed(s)
- Stable(s)
- Barn(s)
- Garage(s)
- Hay Barn
- Outbuilding(s) Allowed
- Poultry Coop
- Shed(s) Allowed
- Other

***Zoning**

- (select at most 4)
- Agricultural
 - Heavy Industry
 - Multi-Family
 - Office
 - Residential
 - Commercial
 - Light Industry
 - Multiple
 - Recreation

***Current Use**

- Automotive
- Convenience Store
- Mini-Storage
- Multi-Family
- Place of Worship
- Restaurant
- Service
- Warehouse
- Commercial
- Medical/Dental
- Mixed Use
- Office
- Residential
- Retail
- Vacant
- Other



Other Current Use Description

Disclosures

- | | |
|----------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Annual Property Op. Data Avail. | <input type="checkbox"/> Annual Property Operating Data Not Available |
| <input type="checkbox"/> Conforms to Zoning | <input type="checkbox"/> Non-Conforming Zoning |
| <input type="checkbox"/> Encroachment | <input type="checkbox"/> No Encroachment |
| <input type="checkbox"/> Exclusion(s) Exist | <input type="checkbox"/> Exclusion(s) Do Not Exist |
| <input type="checkbox"/> Inventory Included | <input type="checkbox"/> No Inventory Included |
| <input type="checkbox"/> Inventory List Available | <input type="checkbox"/> No Inventory List Available |
| <input type="checkbox"/> Legal Rental Certified | <input type="checkbox"/> No Legal Rental Certification |
| <input type="checkbox"/> Restrictions | <input type="checkbox"/> No Restrictions |

Soil Type

Distance to Airport Distance to Interstate Distance to Railroad Distance to Waterway

Property

EXTERIOR FEATURES

*Year Built Year Remodeled Above Grade Finished SqFt *Main Building SqFt *Office Area Sq Ft

*Source Bldg Sq Ft

Levels (Required for Business & Real Estate)

Business Type

- | | |
|----------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Apartments |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Gas Station |
| <input type="checkbox"/> Hotel/Motel | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Medical |
| <input type="checkbox"/> Mixed | <input type="checkbox"/> Professional/Office |
| <input type="checkbox"/> Recreation | <input type="checkbox"/> Residential |
| <input type="checkbox"/> Retail | <input type="checkbox"/> Service |
| <input type="checkbox"/> Warehouse | <input type="checkbox"/> Wholesale |

*Exterior

- | | |
|------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Aluminum Siding | <input type="checkbox"/> Asbestos |
| <input type="checkbox"/> Asphalt | <input type="checkbox"/> Block |
| <input type="checkbox"/> Brick | <input type="checkbox"/> Brick Veneer |
| <input type="checkbox"/> Cedar | <input type="checkbox"/> Concrete |
| <input type="checkbox"/> Metal Siding | <input type="checkbox"/> Shingle Siding |
| <input type="checkbox"/> Steel Siding | <input type="checkbox"/> Stone |
| <input type="checkbox"/> Stucco | <input type="checkbox"/> Vinyl Siding |
| <input type="checkbox"/> Wood Siding | <input type="checkbox"/> Other |

Security Features

- | | |
|------------------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> 24 Hour Security | <input type="checkbox"/> Building Security |
| <input type="checkbox"/> Carbon Monoxide Detector(s) | <input type="checkbox"/> Closed Circuit Camera(s) |
| <input type="checkbox"/> Exterior Video Surveillance | <input type="checkbox"/> Fire Alarm |
| <input type="checkbox"/> Fire Escape | <input type="checkbox"/> Fire Sprinkler System |
| <input type="checkbox"/> Firewall(s) | <input type="checkbox"/> Gated Community |
| <input type="checkbox"/> Security Fence | <input type="checkbox"/> Security Patrol |
| <input type="checkbox"/> Security System | <input type="checkbox"/> Smoke Detector(s) |
| <input type="checkbox"/> Other | |



Electric

- > 440V Available
- 3 Phase Power
- Bus Duct
- Energy Management System
- Generator
- 220 Volts
- 440 Volts
- Circuit Breakers
- Fuses
- Utility Smart Meter

Building Features

(select at most 33)

- Air Cleaner
- Chimney Caps
- Doors 10-15 ft
- Doors Over 20 ft
- Dual-Flush Toilets
- Employee Lunch/Lounge
- ES Qualified Exhaust Fan(s)
- ES Qualified Skylights
- ES Qualified Window(s)
- Hoist
- Intercom
- Loading Dock/Grade
- Outside Lighting
- Permeable Paving
- Rain Barrel/Cistern(s)
- Sidewalks
- Used WaterSense Irrig. Partner
- WaterSense Labeled Irrig. Cntrl.
- WaterSense Labeled Toilet(s)
- Other
- Awning/Overhang(s)
- De-Humidifier
- Doors 16-20 ft
- Doors Under 10 ft
- Elevator(s)
- ENERGY STAR Qualified Door(s)
- ES Qualified Light Fixture(s)
- ES Qualified Solar Light Tubes
- Gutter Guard System
- Humidifier
- Levelers
- Loading Dock/Well
- Overhead Doors
- Programmable Thermostat
- Satellite Dish
- Sprinkler(s)
- WaterSense Labeled Faucet(s)
- WaterSense Labeled Showerhead(s)
- WaterSense Labeled Urinal(s)

Garage and Parking Features

- Garage
- Assigned
- Lighted
- On Street
- Parking Structure
- Other
- Alley Access
- Electric Vehicle Charging Station(s)
- On Site
- Parking Lot
- Secured

Roof Material

- Asphalt
- Composition
- Green Roof
- Rubber
- Tile
- Wood
- Built-Up
- ENERGY STAR Shingles
- Metal
- Slate
- White Roof
- Other

Utilities

- Above Ground Utilities
- Underground Utilities
- Cable Connected

INTERIOR FEATURES**Accessibility Features**

(select at most 15)

- Accessible Approach with Ramp
- Accessible Central Living Area
- Accessible Common Area
- Accessible Elec. & Enviro. Cntrl.
- Accessible Entrance
- Accessible Full Bath
- Accessible Kitchen
- Accessible Stairway
- Adaptable Bathroom Walls
- Ceiling Track
- Common Area
- Electronic Enviro. Controls
- Exterior Wheelchair Lift
- Reinforced Floors
- Smart Technology
- Standby Generator
- Visitable
- Walker-Accessible Stairs
- Accessible Bedroom
- Accessible Closets
- Accessible Doors
- Accessible Elevator Installed
- Accessible for Hearing-Impairment
- Accessible Hallway(s)
- Accessible Kitchen Appliances
- Accessible Washer/Dryer
- Adaptable For Elevator
- Central Living Area
- Customized Wheelchair Accessible
- Enhanced Accessible
- Grip-Accessible Features
- Safe Emergency Egress from Home
- Stair Lift
- Therapeutic Whirlpool
- Visitor Bathroom
- Other Accessibility Features

Water Heater Fuel

(select at most 2)

- Electric
- Geothermal
- High-Efficiency/Sealed Wtr. Htr.
- Oil
- Solar
- ES Qualified Water Heater
- Heat Pump
- Natural Gas
- Propane
- Tankless



Cooling
(select at most 4)

- Central Air
- ES Qualified Equipment
- Heat Pump
- ES Qualified Ceiling Fan(s)
- Evaporative Cooling
- Wall/Window Unit(s)

***Heating**

(select at most 4; Choose heating delivery method and fuel type i.e. Radiant, Propane)

- Baseboard
- Forced Air
- Heat Pump
- Hot Water
- Radiant
- Steam
- Zoned
- Coal
- Geothermal
- Oil
- Solar
- ES Qualified Furnace Equipment
- Gravity
- High Efficiency Sealed Combustion
- Packaged Heat/Cool
- Space Heater
- Wall Furnace
- Other Heating Source
- Electric
- Natural Gas
- Propane
- Wood

Office Heating & Cooling

(select at most 4)

- Baseboard
- ES Qualified A/C Equipment
- ES Qualified Furnace Equipment
- Exhaust Fan
- Forced Air
- Heat Pump
- Hot Water
- Space Heater
- Water Cooler
- Zoned
- Central Air
- ES Qualified Ceiling Fan(s)
- Evaporative Cooling
- Floor Furnace
- Gravity
- High-Efficiency Sealed Combust.
- Radiant
- Steam
- Window/Wall Unit
- Other

Plant Heating & Cooling

(select at most 4)

- Baseboard
- ES Qualified A/C Equipment
- ES Qualified Furnace Equipment
- Exhaust Fan
- Forced Air
- Heat Pump
- Hot Water
- Space Heater
- Water Cooler
- Zoned
- Central Air
- ES Qualified Ceiling Fan(s)
- Evaporative Cooling
- Floor Furnace
- Gravity
- High-Efficiency Sealed Combustion
- Radiant
- Steam
- Window/Wall Unit
- Other

FOUNDATION

***Foundation Details**

If Business & Real Estate, select the Foundation type and material (i.e. Basement, Poured)

- Basement
- Heavy Duty Footings
- Pillar/Post/Pier
- Block
- Poured
- Wood
- Drainage System
- Passive Radon Mitigation
- Sump Pump
- Crawl Space
- Pilings
- Slab
- Brick/Mortar
- Stone
- Active Radon Mitigation
- Insulating Concrete Forms
- Sealed Foundation

UNITS

Total Number of Units

Number of Units Currently Leased

Number of Loft Units

Number of Efficiency Units

Number of One Bedroom Units

Number of Two Bedroom Units

Number of Three Bedroom Units

Number of Four Bedroom Units

Units

Unit Type

Full Baths

Lavs

Square Feet

Furnished

Qty of this Unit Type

Rent

Unit Type

Full Baths

Lavs

Square Feet

Furnished

Qty of this Unit Type

Rent



Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
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Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	

Compensation Arrangement

- Bonus
- Excluded Parties

- Dual
- Variable

*Listing Type _____

*Level of Service _____

Services Offered

(If Full Service, select all; if Limited Service, check at least one)

- Accept/Present Offers
- Advise on Offers
- Arrange Appointments
- Assist with Counteroffers
- Negotiate for Seller

*Terms Offered

- Assumable
- Contract
- Covenant Deed
- Quit Claims Deed
- USDA Loan
- Cash
- Conventional
- Owner May Carry
- Trade/1031 Exchange
- Warranty Deed

Land Contract Down Payment _____

Land Contract Monthly Payment _____

Land Contract Interest Rate _____

Land Contract Term (# Mths) _____

REMARKS

Public Remarks (2048 Characters)

Agent Only Remarks (2048 Characters)



GREEN

Green Energy Efficient

- Appliances
- Doors
- HVAC
- Insulation
- Roof
- Water Heater

- Construction
- Exposure/Shade
- Incentives
- Lighting
- Thermostat
- Windows

Green Energy Generation

- Grid-Tied
- Off-Grid
- Pre-Wired For Wind Turbine(s)
- PV Solar Array(s) Direct Ownshp.
- Wind

- Net-Metering Renewable Energy Credits
- Pre-Wired For PV Solar
- PV Solar Array(s) 3rd-Party Owned
- Solar

Green Sustainability (select at most 6)

- Conserving Methods
- Recyclable Materials
- Regionally-Sourced Materials
- Salvaged Materials

- Onsite Recycling Center
- Recycled Materials
- Renewable Materials

Green Indoor Air Quality

- Contaminant Control
- Moisture Control

- Integrated Pest Management
- Ventilation

Green Water Conservation

- Efficient Hot Water Distribution
- Green Infrastructure
- Water Recycling

- Gray Water System
- Low-Flow Fixtures
- Water-Smart Landscaping

INTERNET PERMISSIONS

Permit Internet distribution?
(select at most 1)

- No
- Yes

Permit address display on Internet syndication sites?
(select at most 1)

- No
- Yes

Permit AVM display on VOWs and IDX sites?
(select at most 1)

- No
- Yes

Permit public customer commenting on Internet syndication sites?
(select at most 1)

- No
- Yes

Permit listing display on GLR public facing websites and mobile apps?
(select at most 1)

- No
- Yes

ADD VIRTUAL TOUR

Unbranded Virtual Tour

Media URL

Virtual Tour Type



Media URL

[Empty text area for Media URL]

Virtual Tour Type

Branded Virtual Tour

Media URL

[Empty text area for Media URL]

Virtual Tour Type

Media URL

[Empty text area for Media URL]

Virtual Tour Type

DATES AND STATUS

*List Date

*Expiration Date

Owner(s) agree that the above information is accurate and complete to the best of the Owner's knowledge

Owner 1 Signature: _____ Date: _____

Owner 2 Signature: _____ Date: _____

Agent Signature: _____ Date: _____

* Information above is believed to be accurate but not warranted

