



REQUEST TO TRANSFER SENTRILOCK ELECTRONIC LOCKBOXES

Please transfer the SentiLock Electronic Lockboxes (ELBs) notated below from my ELB inventory. I relinquish my rights and responsibilities for these lockboxes to the receiving agent indicated. The receiving agent agrees to accept all rights and responsibilities for these lockboxes. The receiving agent certifies they have read and agree to the Realcomp Electronic Lockbox User Agreement which can be found on www.realcomp.com.

The receiving agent understands SentiLock Electronic Lockboxes are the property of Realcomp and upon inactivation of their Realcomp MLS services they must return the ELBs to either Realcomp or their Broker/Designated REALTOR®.

CURRENT AGENT	
NAME: _____	AGENT ID: _____
SIGNATURE: _____	DATE: _____
RECEIVING AGENT	
NAME: _____	AGENT ID: _____
SIGNATURE: _____	DATE: _____
SERIAL NUMBERS OF LOCKBOXES TO BE TRANSFERRED	

Please Email completed form to lockboxes@realcomp.com.

NOTE: The number of boxes to be transferred *plus* the number of boxes the receiving agent already has cannot exceed the total of the receiving agent's active, pending, and partially saved listings that meet lockbox eligibility.

Please allow 1 business day for processing. The receiving agent must have an activated SentiLock account in order to process this request and must access the new lockboxes within 14 days to complete the transfer.